

SUBMITTING AN ASSESSMENT AFTER THE COURSE



1

SUBMITTED ASSESSMENT AND RATING

To complete the course successfully, do the following in the next 10 days:

- Inspect a property
- Complete the reporting form for this assessment
- Submit report to your trainer for his or her review
- Attain a score of 70% for the submitted report



2

EVALUATION CRITERIA AND PERCENTAGE OF POINTS

- Description of property 10%
- List of deficiencies 15%
- List of hazards identified 20%
- Hazard rating and band 20%
- Justifications 25%
- Presentation 10%



3

RE-TAKE

- If you don't reach a 70% score, do the following:
- Consult your trainer about problems with your first report
- Carry out an assessment and scoring of a second (different) property
- Submit a report for the second property within 10 days of consulting with the trainer
- Attain a mark of 70% for the second submission



4

OTHER MATTERS

- Trainers will score the submitted survey and assessment forms within 5 working days of receipt.
- Certificates will be issued within five days after scoring is completed.

