

Module 3 – Action Plans
Exercise 10: Create an Action Plan

A. Your trainer will either assign your group a hazard from the list of top five hazards identified in “Exercise 8: Prioritizing Hazards.” For your hazard:

- **Write 3 - 5 basic action steps that can be taken to remedy the hazard.**
- **For each, apply the HEED rule. Indicate if you think the Health impact, the Effectiveness/efficiency, the Expense, and the Difficulty of implementing each step is high (10), low (1), or somewhere in between.**
- **Also, for each try to identify who might be responsible for the step, both in terms of doing the work and paying for it. Include all potential resources, including your agency, the family, the landlord, community organizations, etc. What resources are available? Will professionals be needed?**

1. _____

Cost _____ Health Impact _____ Effectiveness/Efficiency _____ Difficulty _____

Responsibilities: _____

2. _____

Cost _____ Health Impact _____ Effectiveness/Efficiency _____ Difficulty _____

Responsibilities: _____

3. _____

Cost _____ Health Impact _____ Effectiveness/Efficiency _____ Difficulty _____

Responsibilities: _____

4. _____

Cost _____ Health Impact _____ Effectiveness/Efficiency _____ Difficulty _____

Responsibilities: _____

5. _____

Cost _____ Health Impact _____ Effectiveness/Efficiency _____ Difficulty _____

Responsibilities: _____

B. Next, identify two key messages you believe should be conveyed to the resident regarding this issue. Think carefully about how you might word the message, taking into consideration any information you have about the resident and his/her circumstances.

1. _____

2. _____

